



2011 OREGON STATE VOLLEYBALL CAMPS

Check-In & Check-Out Procedures

Our first and foremost priority is the safety of our campers. For this reason, the policies below will be in place for each camp hosted by Oregon State Volleyball. Adherence to these policies is required.

- 1) We ask campers to be present at least **10 minutes** prior to their first camp session. This helps to ensure a prompt start to the day.
- 2) Each day at check-in, a parent, guardian, or other authorized person **must sign the camper into camp**. This includes signing a check-in form, and **indicating who will be picking the camper up** at the conclusion of the camp.
- 3) Each day at check-out, a parent, guardian, or other authorized person **must sign the camper out of camp**. This includes signing a check-out form.
- 4) Campers must be checked in and checked out on **each day of camp**. The only exception to this policy involves campers attending the Overnight Camp, who will be checked in at the beginning of their camp (on Saturday) and checked out at the end of their camp (on Tuesday). Campers attending multiple camps are expected to follow this policy.

Check-In & Check-Out Liability Policy

For all camps, campers **must** be checked in and checked out by a **parent or legal guardian**. Prior written authorization **must** be on file with OSU Volleyball if it will be **anybody** other than a parent or legal guardian either dropping off or picking up a camper at camp. Should this situation apply to you, please e-mail the following information to Cody March at **cody.march@oregonstate.edu**:

- Your name
- Your phone number
- Your camper's name(s)
- Name of the person/people dropping off or picking up camper (other than yourself)
- Phone number of that person

We appreciate your cooperation with these policies as we work to ensure the safety of our campers. If you have any questions or concerns, you may contact me directly.

We look forward to your attendance at camp.

Cody March

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